

## Target Audience

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Managers, Deputies and team leaders in a variety of care and support settings. Housing Support Teams who provide health and safety advice and/or support to people who are receiving direct care and support or a housing service.

This course has been developed to look at Health and Safety within the workplace. It is aimed at Managers who have a responsibility for the overall management of Health and Safety within the services that they manage. This course will support Managers to explore how to adapt their approach to Health and Safety according to the services they may manage, including residential care, supported living, day services and peoples own homes within the community.

**This course is delivered using a range of methods and resources including:**

- ◆ Face to face tutor facilitation, questionnaires, scenarios for breakout groups, questioning and participation, videos, HSE fact sheets for research, risk assessments and an end of session assessment.

**This course has been developed and mapped to current occupational standards, qualification frameworks and the following documents and resources:**

- ◆ HSE Guidance Documents:
- ◆ Involving your Workforce in Health and Safety
- ◆ Personal Protective Equipment at Work
- ◆ Memorandum of Understanding between the Care Quality Commission, the Health and Safety Executive and Local Authorities in England

## Course Content

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- ◆ Legislation
- ◆ Designing policies, procedures & guidelines
- ◆ Management of Health & Safety at Work
- ◆ Risk management
- ◆ COSHH, RIDDOR, Manual Handling Regulations
- ◆ First Aid Regulations, Personal Protection Equipment
- ◆ Meeting service outcomes
- ◆ Providing updated information
- ◆ Training, developing & supporting staff
- ◆ Record keeping
- ◆ Quality control

## Learning Outcomes

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**After attending this course, learners will be able to:**

- ◆ Explain the legislative framework for health, safety and risk management in the work setting
- ◆ Explain own responsibilities, and the responsibilities of others, relating to Health and Safety
- ◆ Describe how to support others to comply with legislative and organisational health, safety and risk management policies, procedures and practices relevant to their work.
- ◆ Describe how to work with individuals and others to manage potential risks and hazards
- ◆ Explain the importance of keeping complete records and reports on health, safety and risk management issues according to legislative and organisational requirements

**Duration: 6 Hours**